



*Solutions for the Future*

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## **Regular Scheduled Board of Directors Meeting**

Tuesday, April 21, 2020

Nushagak Cooperative Board Room, 7:00 p.m.

### **MINUTES**

**Call to Order:** Board President, Peter Andrew called the Regular Scheduled Board of Directors Meeting to order on Tuesday, April 21, 2020 in the Nushagak Cooperative Board Room. The time was 7:02 p.m.

**Directors Present:**

***(Quorum Established)***

Peter Andrew, President	Annie Fritze, Secretary (phone)
Henry Strub, Vice-President (phone)	Wanda Wahl, Director (phone)
Bruce Baltar, Director (phone)	Chris Napoli, Director (phone)
Sue Flensburg, Director (phone)	Josh Bullock (phone)

**Directors Absent:** Steve Noonkesser, Treasurer

**Staff Present:**

Robert Himschoot, CEO/GM (phone)  
Bob Armstrong, Electric Operations Manager (phone)  
Gayla Powers, Human Resource Generalist  
Angie Venua, Senior Accountant (phone)  
Trung Vo, Telecom Operations Manager

**Guests:**

Josh Bailey with Aldrich Accounting Firm

**Approval of Agenda:** Chris Napoli motioned and Sue Flensburg seconded the motion to approve the April 21, 2020 Regular Scheduled Board Meeting agenda with additions. The motion carried 8-0.

**Approval of Minutes:** Sue Flensburg motioned and Wanda Wahl seconded the motion to approve the March 21, 2020 Regular Scheduled Board Meeting Minutes with changes. The motion carried 8-0.

**Guests and Member Comments:** Josh Bailey from Aldrich presented Nushagak Cooperative's 2019 audited financials.

**Action Item Added:** Election of Officers for Nushagak Cooperative's board.

Chris Napoli motioned to retain the current officers with the exception of nominating Wanda Wahl as Treasurer. The officers nominated are as follows:

Board President- Peter Andrew

Board Vice President- Henry Strub

Board Secretary- Annie Fritze

Board Treasurer- Wanda Wahl

Bruce Baltar seconded the motion. The motion carried 8-0

**Reports:**

A. Bob Himschoot – Submitted a written report.

B. Angie Venua – Submitted a written report.

Wanda Wahl asked that the street light date graph information and the net billing graph be discontinued in the report. Wanda asked if last year's information on the Vitus revenues could be added to the data. The board agreed to discontinue receiving the above graph information and add information to the Vitus spreadsheet. Wanda also asked about Nushagak paying city sales tax on the electric bills. Mr. Himschoot stated that we will always pay city sales tax on the sales of the electric. This is the tax that the customers pay.

C. Angela Thames – Submitted a written report. Chris Napoli wanted to thank staff on the outreach efforts to members experiencing financial hardships and for the kids at home doing school work. Chris asked about the status of the BBETC contract. Mr. Himschoot answered that we are still waiting for Jeff to make a decision. Chris also asked how much fuel we are expecting to be delivered. Mr. Himschoot answered 850,000 gallons. Mr. Napoli asked if Nushagak has a return to work assessment. Mr. Himschoot stated that not at this time because the work at home people still occasionally come into the office and as with all employees if they are experiencing symptoms they do not come into the office. We are just maintaining the social distancing in the office. Chris also asked about what Nushagak's expenses are for Vitus to maintain their use of our tank farm. Angie Venua stated that no extra expenses are incurred by Vitus using the tank farm as they have to maintain their own insurances etc. and any use of Nushagak employee who assists Vitus at the tank farm charges their labor cost to Vitus. Mr. Himschoot stated that any permitting or care of the tank farm would have to be done with or without Vitus using the Nushagak tank farm as no additional insurances or permitting are accrued.

D. Bobby Armstrong – Submitted a written report. Sue Flensburg asked if Nushagak had any response from members about the Hydro project meetings that were being advertised on the radio. Pete Andrew stated several inquires were generated.

E. Trung Vo – Submitted a written report. Wanda asked about putting local LAN on DSL modems for employees working from home so they are not having to access their home internet. Mr. Trung stated that there are only a few employees with this access and the use is 100% for office work.

**Safety Moments:**

Mr. Armstrong presented the safety moments with the topic of COVID 19

**Discussion/Review:**

- A. General Board Discussion– Mr. Andrew thanked the board for their continued diligence to the board and welcomed Josh Bullock to the board. Mr. Andrew reminded everyone to keep doing what was needed for COVID safety and he also stated that he had been hearing much grumbling about the fish market and what this could all mean for us going forward. Josh Bullock asked for the board election information to be posted on the website and Mr. Himschoot stated that all information was posted with the exception of the audited financials and they would be. Wanda Wahl asked about the person coming to rebuild generator #14 and asked if he would quarantine. Bob Armstrong stated that yes he would be quarantined in the bunk house.
  
- B. General CEO Discussion – Mr. Himschoot stated that it looks like the FERC meetings went well and there are 2 more meetings planned. Mr. Napoli asked is a summary of the meetings are going to be available. Mr. Himschoot stated there would be. Mr. Himschoot talked about looking at the billing cycles for Nushagak we are not seeing a big increase in past dues over previous billing cycles.

**Action Items:**

Resolution 2020-05 PATRONAGE CAPITAL- EARLY RETIREMENT OF ESTATES. Chris Napoli motioned and Annie Fritze seconded the motion to approve Resolution 2020-05. The motion carried 8-0

Resolution 2020-06 2020 ELECTRIC CAPITAL BUDGET AMENDMENT. Sue Flensburg motioned and Wanda Wahl seconded the motion to approve Resolution 2020-06. The motion carried 8-0

Resolution 2020-07 AUTHORIZING GENERAL MANAGER TO APPLY FOR USDA HIGH ENERGY GRANT PROGRAM. Bruce Baltar motioned and Sue Flensburg seconded the motion to approve Resolution 2020-07. The motion carried 8-0

**Director Items:**

**Future Board Items-** None

**Unfinished Business-** None

**Future Meetings & Conference Dates:**

Postponed

**Adjournment-** Sue Flensburg motioned to adjourn the April 21, 2020 Regular Scheduled Board of Directors Meeting at 8:50 p.m. With no further business before the board Pete Andrew adjourned the meeting

**Respectfully Submitted By:**

\_\_\_\_\_  
Gayla Powers, Human Resource Generalist

5/19/2020  
Date

**Approved By:**

\_\_\_\_\_  
Annie Fritze, Secretary

\_\_\_\_\_  
Date