

JOB DESCRIPTION

Construction Supervisor

REPORTS TO: Electric Operations Manager

SUPERVISES: Apprentice and Journeyman Lineman, and Temporary or Part Time Construction Employees

OBJECTIVES: Performs supervisory duties to insure proper construction and maintenance of electric distribution, telephone, cable television plant, and associated equipment.

RESPONSIBILITIES

1. Enforces safe working practices and compliance to safety rules and guidelines established by Nushagak Cooperative, Inc.
2. Insures adherence to Rural Utility Service (RUS) specifications and National Electric Code and National Electric Safety Code guidelines in all phases of construction and maintenance of distribution line, and telephone and cable television plant.
3. Participates with the Operations Manager in planning efficient utility operation.
4. Performs all duties and responsibilities within the scope of Nushagak Cooperative Journeyman Lineman job description.
5. Lays out and assigns job tasks to journeymen and apprentice linemen.
6. Appraises and reviews line crew performance.
7. Reports safety violations to Operations Manager and may discipline for safety violations.
8. Assists in determining what training is needed by each member of the line crew.
9. Makes contact with consumers before doing work that may affect them.

10. Insures timely completion of jobs with a maximum emphasis on safety.
11. Keeps field records and field materials inventory.
12. Assists the Operations Manager in short-range planning and staking of small plant additions, including the preparation of staking sheets.
13. The Construction Supervisor is authorized to take any action necessary to fulfill his responsibilities as long as such action does not deviate from established policies.
14. Must possess or be able to possess the Alaska State Certification of fitness classification for Journeyman Lineman within one (1) year from the date of hire.
15. Must obtain or be able to obtain Alaska Commercial Drivers License (CDL) within ninety (90) days from the date of hire.
16. Performs other duties as assigned by Operation Manager.

APPROVED

DATE: _____

Mike Megli, CEO/GM

BY: _____